

Italian Chamber of Commerce for Hungary

The company

Location	Budapest, Hungary
Type of business	Services
Job function	Customer service, Office administration, Marketing and Communication, "Made in Italy" promotion

Trainee's profile

Languages required	English (B2); Hungarian is a plus
Faculty	Economics; Law; Political Science
Computer skills	Independent User
Required skills	Flexibility; Organization; Teamwork; Integrity & Trust; Communications techniques
Professional qualifications	Achieved Bachelor Degree (only Master's Degree students will be accepted)

Job description

The traineeship offered consists in 4 months to spend at the Italian Chamber of Commerce for Hungary in order not only to increase the value of the trainee's skills and knowledges but also to ensure a work experience abroad in a multicultural environment. The beneficiary will be involved in typical activities carried out within a Chamber of Commerce, being a useful support for all the members of the Staff.

Job content

He/She will personally work on the development of bilateral trade relations, cooperating in writing articles for the Chamber's magazine "Il Ponte" and for the newsletter "CameraNews"; carrying out administrative works (such as updating internal databases); promoting "Made in Italy" through the organization of fairs and events; following European/national projects; managing mails and phone calls; getting in touch with Members and Partners.