

Le Nouveau

The company

Address	385 5th Ave - suite 1504 NYC NY 10016
Type of business	Fashion and Textile agency
Professional work trainee will get experience in	Sales, Marketing, Customer Service
Internship dates	Ongoing
Application period	Ongoing

Trainee's profile

Languages required	Italian and English
Faculty	All except medical
Computer skills	Microsoft MS excel
Required skills	Problem solving, team working

Job description

Job content

Daily activities:

- Assist the meeting with American designers finalized to understand the product they intend to create
- Perform excel duties such as sales analysisi-projection of revenue, etc.
- Interact with Italian companies on an accounting point of view
- Assist the daily activities in the office such as: correspondence with clients, interaction with all the supplier visiting US from Italy, taking care of deliveries and getting to know all the courier rules of import and export.